



TIME-IN MOMS | MOM SAFETY, CONDUCT, AND LIABILITY AGREEMENT

Required for All Moms Receiving Time-In Support Services

Time-In Moms is committed to creating safe, respectful, and dignified experiences for both families and volunteers. To participate in the program, all moms must review and agree to the following expectations. These guidelines protect volunteers and ensure the program can operate safely and sustainably.

1. Safe Home Environment

I agree to ensure my home is safe and suitable for volunteers by confirming that:

- All areas volunteers enter are free of hazards.
 - Pets are secured if they may interfere with comfort or safety.
 - No smoking or drug use occurs in shared spaces during a session.
 - Any weapons in the home are securely stored and not visible.
 - I will notify Time-In Moms immediately if any condition arises that may impact safety.
-

2. Disclosure of Adults & Household Members

I agree to:

- Inform Time-In Moms of any individuals or animals who will be present during the session.
- Ensure only disclosed individuals and animals are present during a Time-In.



Time-In Moms

- Ensure all adults present follow program conduct expectations.
 - Understand volunteers may opt out or end a volunteer support service session if an undisclosed adult is present.
-

3. My Role During the Time-In

I agree to:

- Be present in the home for the entire session unless approved otherwise.
 - Stay accessible and responsive throughout the visit.
 - Communicate clearly about the tasks I need support with.
-

4. Respectful Conduct & Healthy Boundaries

I agree to help create a comfortable, respectful environment for the volunteers supporting me. This includes:

- Treating volunteers with kindness, respect, and courtesy.
- Communicating clearly and respectfully throughout the session.
- Allowing volunteers to set their own boundaries about what they are and are not comfortable with.
- Keeping all interactions appropriate, safe, and aligned with the purpose of the Time-In.
- Not placing volunteers in situations that feel personal, uncomfortable, or outside the intent of the program.

Volunteers should always feel safe and respected while serving in my home.



5. Approved & Prohibited Activities

Volunteers may support with:

- Light cleaning (surfaces, dishes, laundry folding, tidying)
- Meal prep or simple cooking
- Play or light supervision of children while the mom is on-site
- Organizing small household areas
- Emotional support and conversation if desired by the mom

Volunteers may NOT:

- Drive me or my children
 - Perform heavy lifting or move furniture
 - Deep clean, sanitize, or handle hazardous materials
 - Run errands or perform shopping
 - Provide medical, mental health, or legal support
 - Offer financial help
 - Take children outside the home or yard
 - Stay beyond the scheduled session time
-



6. Session Scheduling & Reliability

I agree to:

- Be prepared for the session at the scheduled start time.
- Provide as much notice as possible if I need to cancel a session.
- Understand that repeated last-minute cancellations may affect future scheduling.
- Respect the scheduled duration of the session.

Volunteers may end a session early if they feel uncomfortable or unsafe for any reason.

7. Alcohol, Drugs & Intoxication

I agree that:

- No adult in the home will be intoxicated or actively using substances during a Time-In.
 - Volunteers may end the session immediately if they encounter unsafe or impaired behavior.
 - I am responsible for ensuring the environment is appropriate for volunteer support.
-

8. Neighborhood Safety & Access Requirements

To ensure volunteer safety outside the home, I agree to the following:

Safe & Accessible Entry

I confirm that volunteers will have:



Time-In Moms

- A clearly visible entrance
- Safe access from car to door
- Adequate exterior lighting (especially during evening sessions)
- No known hazards between parking and my entrance

I will provide parking instructions, gate codes, or specific directions if needed.

Awareness of Activity Near the Home

I agree to notify Time-In Moms in advance if I am aware of:

- Disruptive or unusual activity near my home
- Events affecting parking or safe access
- Construction, road closures, or limited visibility
- Any situation volunteers should be aware of when arriving

No Expected Threats or Unsafe Individuals

I confirm that:

- No individuals who may pose a risk or cause discomfort are expected near or in my home during the session.
- I will cancel or request rescheduling if any concerning situation arises.

Accurate Communication About Conditions

I agree to be transparent about anything that could affect volunteer safety in or around my home.

Volunteer Comfort Standard



Time-In Moms

I understand that volunteers may decline entry or end a session early for any reason related to discomfort or safety, and that Time-In Moms will follow up with next steps.

9. Privacy & Confidentiality

I understand that:

- Volunteers must keep my information confidential.
 - I will not request personal details about volunteers beyond what Time-In Moms shares.
 - I will not record volunteers (audio or video) without their consent.
-

10. Safety Incidents & Program Review

I agree to:

- Report any concerns to Time-In Moms staff immediately.
 - Participate in follow-up if needed to maintain program safety.
 - Understand that repeated safety issues may pause or end my participation in the program.
-

11. Commitment to Program Integrity

I acknowledge that:

- Time-In Moms may adjust, pause, or decline sessions if safety concerns arise.



Time-In Moms

- Respect, communication, and safety are required for continued participation.
 - These policies protect both moms and volunteers and ensure the sustainability of the program.
-

12. Liability Waiver, Assumption of Risk & Release

A. Volunteer Services Are Non-Professional

I acknowledge that Time-In Moms provides **non-professional, volunteer-based support**, such as light cleaning, meal prep, and simple childcare/play. Volunteers are not licensed childcare providers, housekeepers, medical professionals, or trained technicians.

B. Responsibility for Home Conditions

I agree that:

- I am responsible for the condition and safety of my home.
- I am responsible for the behavior, actions, and safety of all individuals present in my home during the session.
- I will disclose any hazards or circumstances that could affect volunteer safety.

Failure to disclose relevant safety information may limit Time-In Moms' responsibility.

C. Assumption of Risk

I understand that having volunteers in my home involves **inherent and unavoidable risks**, including minor accidents, slips, falls, or unintentional damage. I voluntarily assume all ordinary risks associated with volunteers being on my property and around my children.

D. Release of Liability (Ordinary Negligence Only)

To the fullest extent permitted by law, I agree to **release and hold harmless** Time-In Moms, its staff, board members, and volunteers from liability for:



Time-In Moms

- Ordinary negligence
- Minor accidents or unintentional injuries
- Accidental property damage occurring during normal volunteer tasks

This release does *not* apply to gross negligence, intentional harm, or misconduct.

E. Volunteer Actions Outside Authorized Duties

I understand that Time-In Moms is **not responsible** for any actions a volunteer takes:

- outside the scope of their approved activities,
- outside the scheduled session time, or
- outside the home before or after the session.

F. Limitation of Claims

I agree not to bring claims against Time-In Moms for:

- Tasks I requested outside the approved scope
- Hazards or conditions in my home that I failed to disclose
- Situations resulting from individuals in my home not following program expectations

G. Indemnification (Mom-Friendly)

I agree to take reasonable responsibility for situations in my home and, when appropriate, work with Time-In Moms to resolve any claims, issues, or damages that arise from conditions I created or failed to disclose.

H. Voluntary Participation

I understand that participation in Time-In Moms is voluntary and may be paused or ended at any time by either myself or Time-In Moms for safety or program-related reasons.



Time-In Moms

I. Acknowledgment

By signing below, I confirm that:

- I have read this entire Safety & Conduct Agreement, including the Liability Waiver.
- I understand the rights I am giving up and the responsibilities I am agreeing to.
- I enter this agreement voluntarily and without pressure.